

Our Lady of Grace PTO Board Meeting  
January 9, 2017  
Minutes

The meeting began at 6:36 pm with an Opening Prayer led by Mandy Kirk.

**Roll Call:** Jill Keller, Deb Cole, Jenny Felix, Katie Grueter, Kristie Ryan, Melissa Schneider, and Mandy Kirk.

The following members were not present: Marybeth Brunzman, Jenny Mardis, Amber Renzenbrink, Steffanie Brueneman, Stormy Flynn , and Carol Jordan.

Parent Volunteer Present – Amanda Hood and Tracy Pellegrino

**Correspondence:** Thank you's from students for Veterans Day

**Acceptance of Minutes:** Motion made to accept the January minutes made by Katie Grueter, seconded by Deb Cole.

**Treasurers Report**

- Deb Cole reported current bank balance of \$46,470.07.
- \$150 out of Assemblies for 1<sup>st</sup> Grade.
- Sound Equipment - \$220 for the 2<sup>nd</sup> and 3<sup>rd</sup> Grade Christmas play
- 3 returned checks from Walk-A-Thon. Mike will work on.
- Mike was unable to get the \$95 fee from PNC waived. PNC also sent us a notification that we will get new fees effective April 1, 2017, Mike is looking into.

**Principal Report**

- Mrs. Kirk reported that everyone is getting geared up for Open House.
- She has been meeting with Judy Schreyer
- Cookie table will need 1 parent there every hour
- Need parents to give tours
- We do not have a date for Special Guests Day, will check on that.
- If anyone has anything for the newsletter send an email to Mandy

**Teacher's Report**

- No teachers present to report.

## Old Business / Review

- a.) **Skyline Fundraiser recap** – Jenny Felix reported that it was great! The PTO raised \$250.
- b.) **Skating Party** – Jenny Felix reported that went well, up until the power outage. ☹️ We earned our \$50 back and had several prizes to give away.
- c.) **St. Nick** – Kristie Ryan reported that it went well.  
**Christmas** – Deb Cole reported that it went very well. Cathy Nieman did step down starting next year.

## New Business

- a.) **Open House** – Mandy said that it will be more spread out this year. New families will end in the Library. All registration will be online this year.
- b.) **Social Events** – Amanda Hood reported that Wine Night at Marty's Hops and Vine is scheduled for Saturday, February 11<sup>th</sup> and will be \$30-\$35 per couple.
- c.) **Scrapbooking Event** – Melissa Schneider reported that it is scheduled for March 18<sup>th</sup> in the gym. May look into the Trinity Room.
- d.) **Carnival**– Friday, May 5<sup>th</sup>.
- e.) **2017-2018 Board**– We need to start thinking of ways to recruit new members. Jenny Felix announced that she would be stepping down from the Secretary position and PTO Board. Secretary position will be available and we also need a boxtop coordinator.
- f.) **Catholic Schools Week** – Will need someone to manage the refreshments
- g.) **Book Fair** – “S’more Books” theme, Debbie Mattingly is planning a campfire and s’mores event, weather permitting. She will need PTO to pay for the supplies
- h.) **Open House** – Sunday, January 29<sup>th</sup>. Mrs. Kirk is going through materials and will need PTO to update their trifold with new pictures. Will be looking for volunteers to spruce it up.

Next Meeting will be Monday, February 13<sup>th</sup>.

Motion to adjourn made at 7:31pm by Katie Grueter, seconded by Jenny Felix.